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AUPO FCC NEWS

April 2011

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Important Dates



- May 1**
Requests Due for Increased Number of Fellowship Positions
- June 30**
Exit Survey Deadline
- June 1**
Annual Fees Due
- August 15**
Triennial Reviews Due

AUPO FCC



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Welcome to our first month's issue of AUPO FCC's quarterly eCommunication. We welcome your feedback. Comments may be sent to aupofcc@aao.org. Questions about information posted in the eCommunication should be directed to the appropriate staff contacts.

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Exit Surveys for 2011 Graduating Fellows

Have you shared the program requirements with your fellows? The most current copies are located on the [AUPO FCC website](#) under each subspecialty.

All fellows should have access to their exit surveys. Please check in with your fellows to be sure they have started recording their procedures using our online log system.

If there any extenuating circumstances i.e. fellow started late therefore ending past June 30th or fellow is staying on longer for a research project etc., please email mpaulos@aao.org or call Michael Paulos at (415) 561-8580 as soon as possible and no later than May 1.

Reminder: the exit survey is a 3-part survey and all 3 sections must be complete in order for the survey to be counted. The deadline to complete exit surveys is at the end of the fellowship, June 30th.

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Verifications of Program and 2011 Graduates

All verifications should be completed by now. If you have not completed the verification process please do so immediately. If you need further assistance, please email us at aupofcc@aao.org and we can resend your verification form. This request went out the first week in September 2010 and a reminder was sent the first week of November 2010.

Change in fellowship director? Please refer to our [website](#);

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pick your specialty and click on bio sketch form; submit to aupofcc@aao.org.

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Annual Fee

Invoices will be mailed in April and are due by June 1.

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Triennial Reviews

If you are due for triennial review in 2011 you will receive a notice and instructions by email in May. This is a reminder that the reviews are due on August 15th. You will need your 2011 fellow graduates to have completed their exit surveys in order for you to completely finish your triennial review.

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Request for an Increase in the Number of Fellowship Positions

All requests must be received by May 1, 2011 to be reviewed in time to be eligible for posting for the 2012 positions.

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Other News

For general information please visit the [AUPO FCC website](#) for any updates or answers to questions.

A list of compliant program responsibilities and deadlines can be reviewed at AUPO FCC program responsibilities and deadlines.

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The AUPO FCC e-Communication provides links to new and updated documents posted on the website, as well as other information of interest to fellowship directors, administrators and coordinators, Review Committee members, and Board members. To ensure delivery of the AUPO FCC e-Communication, please add the aupofcc@aao.org e-mail address to your list of safe senders.

The AUPO FCC provides a voluntary compliance process to monitor approximately 350 ophthalmology fellowship programs in the United States that educate approximately 1,000 fellows. Its mission is to improve health care by assessing and advancing the quality of subspecialty training physician education through exemplary compliance.